

# Minutes of the Prairie Skies Public Library District

## Board of Trustees Meeting

Date: December 10<sup>th</sup>, 2024

Location: Ashland location

Time: 6PM

Members Present: Jennifer Petefish, Diane Hatcher, Rachel Kocis, Bob Butcher

Members Absent: Jan Davis, Jon Klepzig, Keven Kesselring

Staff Present: Cindy Boehlke, Deb Gruen

Vice President Butcher called the meeting to order at 6PM.

The agenda was adopted on a motion made by Hatcher, seconded by Petefish. All approved.

No guests were present.

The secretary's report was reviewed and approved on a motion made by Hatcher and seconded by Petefish. All approved.

The Financial Report was reviewed. The Payment of bills was reviewed and approved on a motion made by Petefish and seconded by Hatcher.

Roll call vote: Aye: Butcher, Hatcher, Petefish, Kocis.

Naye: none

Absent: Davis, Klepzig, Kesselring

Boehlke presented the Directors Report with highlights of Family Reding Week activities and building maintenance updates.

The Friends of the Library update was that Deb and Jennifer have been encouraging Story Time and Music and Movement parents to take part in the organization.

### **New Business**

The Annual Statement of Receipts and Disbursements was reviewed and approved on a motion made by Hatcher and seconded by Petefish.

Roll Call vote: Aye: Butcher, Hatcher, Petefish, Kocis

Naye: none

Absent: Davis, Kesselring, Klepzig

The Library Audit / Comptrollers Report was reviewed and approved on a motion made by Kocis and seconded by Hatcher. The Certification of 3/5<sup>th</sup> Majority Vote Form was also completed in place of an audit.

The second half of the closed session minutes was scheduled for immediately following the board meeting. Hatcher and Petefish examined the minutes and determined that they should remain closed.

The tax levy ordinance was reviewed and discussed. It was approved on a motion made by Hatcher and seconded by Petefish.

Roll Call vote: Aye: Butcher, Hatcher, Petefish, Kocis

Naye: none

Absent: Davis, Kesselring, Klepzig

The meeting was adjourned at 6:22PM by Butcher.

The next meeting will be held on January 14<sup>th</sup>, 2025 at 6PM at the Pleasant Plains branch.