

# Prairie Skies Public Library District Board Meeting

## AGENDA

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### **By-Law and Policy Committee Meeting**

Date: Tuesday, November 14, 2023 Time 5:30PM

Location: 555 Buckeye Rd, Pleasant Plains, IL 62677

1. Call to Order
2. Adoption of Agenda
3. Review and create policy - Paid Leave for All Policy
4. Review and update policy – Personal Days Policy
5. Adjournment

### **Regular Board Meeting**

Date: Tuesday November 14, 2023 Time: 6:00 pm

Location: 555 Buckeye Rd., Pleasant Plains, IL 62677.

1. Call to Order/Roll Call
2. Adoption of Agenda
3. **Guests:** greet guests who are present (5 minute limit)
4. Reports
  - 4.1. **Secretary's Report** – Approval of Board Minutes
  - 4.2. **Financial Report** – Unaudited, For Management purposes
    - 4.2.1 IRS 990 Report
    - 4.2.2 Tax Levy Discussion
  - 4.3. **Review Payment of Bills**
  - 4.4. **Director's Report** – Day to day operations of the library, informational only
  - 4.5. **Committees' Reports** – By-Law and Policy Committee
  - 4.6. **Friends of the Library**
5. Unfinished business
6. New Business
  - 6.1. **Staff Christmas Party**
  - 6.2. **Blinds for meeting room in Ashland**
  - 6.3. **Executive Session – Personnel** - Open meetings Act 2(c)(1) *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body....*

**Meeting Adjourned. Next Meeting: 6:00 PM on December 12th, at Ashland, IL.**