

Prairie Skies Public Library District Board of Trustees Meeting Minutes

Date: Jan. 14th, 2025 Location: Pleasant Plains Branch Time: 6PM

Trustees present: Jan Davis, Kevin Kesselring, Bob Butcher, Diane Hatcher, Jennifer Petefish, Rachel Kocis.

Trustees absent: Jon Klepzig

Staff present: Cindy Boehlke, Aaron Houser

The meeting was called to order by President Davis at 6PM.

A motion was made to accept the agenda by Butcher, seconded by Hatcher. All approved.

The minutes from the from December meeting were reviewed and approved with the following alteration – Bob Butcher was listed as Vice President, when he is the Treasurer. A motion to approve the altered minutes was made by Butcher and seconded by Hatcher. All approved.

The financial report was presented by Boehlke. There were some questions about the Year-to-Date percentages listed, as a result the report was not accepted by the board. Boehlke will find answers for the next meeting.

The review of payment of bills was completed and a motion was made by Butcher to accept the review. The motion was seconded by Kesselring.

Roll Call Vote: Aye: Davis, Kesselring, Butcher, Hatcher, Petefish, Kocis.

Naye: none

Absent: Klepzig

Boehlke presented her Director's Report. It touched on events at the library, the library's certification was completed, Hartford audit was completed, and the payments have been updated.

Committee heads scheduled meetings for their committees for the next couple of months.

Technology Committee will meet on Feb. 11th at 5:30pm.

Building & Grounds Committee will meet on Feb. 11th at 5:45pm.

Personnel Committee will meet on March 11th at 5:30pm.

By-laws & Policy Committee will meet on March 11th at 5:45pm.

Finance Committee will meet on April 8th at 5:30pm.

In Unfinished business, Davis showed the board a card she received from the staff in appreciation for the support from the board and the Christmas party for the staff.

A motion was made to move to closed session for personnel reasons at 6:40pm by Butcher. It was seconded by Hatcher. The board came back into open session at 6:48pm in a motion made by Butcher and seconded by Petefish.

A motion was made to approve a 3% salary increase for staff member Patricia (Aaron) Houser effective now and retroactive to 1-1-25. Motion was made by Kocis, seconded by Petefish. All approved.

A motion was made to close the meeting by Butcher, seconded by Kesselring. All approved. The meeting was closed at 6:51pm.

The next meeting will be on Tuesday, Feb. 11th at 5:30pm in Ashland.

Minutes submitted by Cindy Boehlke

1-15-25