

PSPLD Minutes of the Regular Board Meeting

Date: Sept. 8th, 2026

Location: Pleasant Plains

Trustees in attendance: Bob Butcher, Jan Davis, Todd Wallbaum, Rachel Kocis, Jon Klepzig, Diane Hatcher.

Trustees absent: Jennifer Petefish

The public hearing for the Budget and Appropriations Ordinance was held at 5:55PM.

President Butcher called the public hearing to order at 5:55PM. No guests were in attendance.

The meeting was adjourned at 6:00PM in a motion made by Kocis, seconded by Hatcher and approved by all present.

The regular Board of Trustees meeting was called to order by President Butcher at 6:00PM.

Roll call was taken, as noted above.

The agenda was adopted in a motion made by Davis, seconded by Klepzig and approved by all.

The only guest was staff member Hunter King.

The Secretary's Report was reviewed and approved in a motion made by Kocis, seconded by Hatcher and approved by all.

The financial report was reviewed by Boehlke. It, along with the review of bills was approved in a motion made by Davis, seconded by Klepzig.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

Boehlke did bring up that another CD at WCB will be coming up for renewal prior to the next board meeting. A motion was made by Wallbaum, seconded by Davis to allow Boehlke to investigate the best rates at a date closer to the CD expiration date of Oct. 5th and to move forward with renewing the CD.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

The Director's Report was given by Boehlke. It reviewed our current attendance at programs, upcoming events and conferences.

In Unfinished Business, the issue of Mine Subsidence Insurance was reviewed. Upon looking at the maps available and discussing the threat level, a motion was made to not move forward with purchasing insurance in either location. The motion was made by Davis, seconded by Wallbaum. All approved the motion.

In New Business, Boehlke notified the board that the IPLAR was completed for 2026.

The copier contract was discussed. We had bids from Watts and Tom Day. The board approved Boehlke moving forward with the company that she felt was the best fit. A motion was made by Hatcher, seconded by Klepzig.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

The staff holiday party and gift were discussed. Boehlke would like to use the amount traditionally given for the staff party of \$400 to purchase fleece jackets for the staff at a cost of approximately \$330 from Freestyle in Springfield. A motion was first made to purchase the jackets only. That motion was made by Wallbaum and seconded by Hatcher. The motion was later amended to allow Boelke to use the \$400 to purchase the jackets and use the remaining funds for the staff party. The motion was made by Wallbaum, seconded by Klepzig.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

Boehlke notified the board that some real estate near the Ashland location was going to be coming up for auction by Cass County. The board expressed interest and concern in the property. The deadline for the auction was quickly approaching later the same week, so the board decided to approve Boehlke to make a sealed bid on two properties, 112 Yates and 112 1/2 Yates, Parcels #02-029-004-00 and 02-029-005-00, respectively. The sealed bids were due by September 11th. The bid would be \$1,005 for each parcel. Boehlke made the bid online the evening of the board meeting. We will be notified within 3 weeks of September 11th. The board discussed making the property into a parking lot or using it for solar panels. No decision was made on what to use the property for, the board thought in the best interest of the library to own the property for future development. The motion to make the sealed bid of \$1005 per parcel was made by Kocis, seconded by Hatcher.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

The annual Budget and Appropriations Ordinance was discussed and reviewed with notes from Kelly Greene, former Board Clerk. A motion was made to approve the Ordinance as presented by Davis, seconded by Wallbaum.

A roll call vote was taken. Aye: Butcher, Kocis, Davis, Hatcher, Klepzig, Wallbaum.

Naye: none.

Absent: Petefish.

The meeting was adjourned at 6:45pm.

The next meeting will be held on Tuesday, Oct. 13th at 6PM in Ashland.

Submitted by Cindy Boehlke

9-10-26