

# Prairie Skies Public Library District Minutes

Date: 2-10-24

Location: Ashland

Trustees present: Bob Butcher, Kevin Kesselring, Diane Hatcher, Jon Klepzig

Absent: Jan Davis, Rachel Kocis, Jennifer Petefish

## **Technology Committee Meeting**

The meeting was called to order by Chairwoman Hatcher at 5:55pm. Items discussed were mainly inspired by the review of the IL Standards. We discussed emerging trends, such as VR, AI, using kiosk mode in our Workflows software as a self-checkout station, offering cords and charging ports for people to use to charge their phones, and outdoor lockers. Of those ideas, the committee felt that getting charging cords and a port for patrons to use would be good, but they did not feel the need for anything else.

The idea of self-checkout would be interesting for younger people, but the committee felt that most people want to talk to staff as they are checking out. The idea of a locker station was discussed and after assessing the options (from lower cost to higher costs), the committee felt that it would be cost prohibitive for the number of patrons that would be expected to use it. Where the locker would be placed would be an issue as well.

The meeting was adjourned at 6pm.

## **Building and Grounds Committee Meeting**

The Building and Grounds Committee meeting was called to order by Chairman Klepzig at 6pm. The items discussed were inspired by the IL Standards as well. The current condition of both buildings was discussed, and the committee feels that both buildings are as up to date as we get them. The possibility of getting a long-term facility assessment completed was discussed and rejected. The committee felt that the condition of both buildings are good and we are knowledgeable enough of the conditions to know any issues an assessment would bring up. We also discussed converting an old office into a sensory room. The committee approved Boehlke moving ahead with the idea.

The meeting was adjourned at 6:05pm.

**The regular meeting** of the Board of Trustees was called to order by President Butcher at 6:05pm.

The agenda was altered to specify new business of payroll adjustment. It was approved on a motion made by Kesselring, seconded by Klepzig. All approved.

The January 2026 Secretary's report was reviewed and accepted in a motion made by Hatcher, seconded by Klepzig and approved by all.

The January 2026 financial report was reviewed and accepted in a motion made by Kesselring and seconded by Klepzig. A roll call vote was taken.

Roll Call Vote Aye: Hatcher, Klepzig, Kesselring, Butcher

Naye: none

Absent: Davis, Kocis, Petefish

The review of bill payments was reviewed and accepted on a motion made by Klepzig, seconded by Hatcher. A roll call vote was taken.

Roll Call Vote Aye: Hatcher, Klepzig, Kesselring, Butcher

Naye: none

Absent: Davis, Kocis, Petefish

The Director's Report was given by Boehlke. Highlights include programing and display for the nation's 250<sup>th</sup> anniversary, organizational projects at the library and Boehlke's work on the historic vault. Boehlke noted that she just realized today that the payroll rate has not been updated as it should have been starting in July 2025. Statistics were reviewed.

Committee reports were not presented as all board members present at the regular board meeting were also at both committee meetings.

There was no unfinished business.

For new business, the payroll update, as noted in the Director's Report, was discussed. The board decided that the payroll rate would be updated for payroll moving forward and the back pay owed would be added to the next appropriate paycheck. No new W-2's would be issued.

Future Committee meetings were reviewed, and it was noted that Butcher was listed as a committee member for the finance committee. Butcher serves on all committees as he is President, so Klepzig offered to take his place as finance committee member.

The meeting was adjourned on a motion made by Hatcher, seconded by Klepzig and was closed at 6:25pm.

The next meeting will be on March 10<sup>th</sup> in Pleasant Plains.

Submitted by Cindy Boehlke 2-11-26