

Prairie Skies Public Library District

Regular Board Meeting

Pleasant Plains Location

July 12, 2022

The regular board meeting was called to order at 6PM by Jan Davis.

Attendance:

Trustees present: Jennifer Petefish, Jan Davis, Bob Butcher, Jon Klepzig, Diane Hatcher.

Trustees absent: Rachel Kocis

Staff present: Cindy Boehlke, Director; Carrie Grieme

Visitors: Kathy Frye

Regular Agenda Items:

The agenda was approved on a motion by Butcher, seconded by Hatcher.

Approve Previous Minutes

There was one correction to the minutes. The amount the board approved for the non resident card should be listed at \$101.00. The minutes, with the correction noted, was approved with a motion by Petefish and seconded by Butcher.

Financial Reports

It was noted that the IRS has received our paperwork, but no resolution has been met yet.

Submit Bills

In Kelly's absence, we added the total bills to be paid to \$10,105.44 with additions added on Monday. The motion was approved by Butcher and seconded by Petefish.

Ayes: Butcher, Klepzig, Davis, Petefish, Hatcher. Absent: Kocis Nays: 0

Administrator's report

Boehlke reported that Summer Reading began June 6th and has been well received by families. The staff has been working hard to fill in where needed. Events have been held in Plains, Ashland, and outreach at Jim Edgar Panther Creek campground, Gardner Township Building, Salisbury, Prentice and Prairie Creek Habitat.

Boehlke attended Director's University and felt that it was a worthwhile experience.

Building maintenance in Ashland included leveling the sidewalks, and installation of the railing on back stoop.

Committee Reports

No reports. The Bylaws Committee will meet on Aug. 9th at 5:00 in Ashland. Klepzig has joined the committee.

Old Business

We still have a Trustee position open. Kathy Frye attended the meeting to observe. Klepzig will also speak to another potential trustee.

Chapters 1-3 of the Standards of IL Public Libraries was reviewed. No issues were found.

A date was not set for the audit, we are waiting to hear from some companies.

Boehlke informed the board that after consulting other libraries, that we do have adjust our non resident card fee to \$121 to be in alignment with the formula to compute the fee. The motion was made by Butcher and seconded by Klepzig. The board did approve allowing those paying the non-resident fee to make payments, if needed.

New Business

A date was set for the Public Hearing on the Budget for Aug. 9th at 6PM in Ashland.

The tentative Budget and Appropriations Ordinance was signed and will be distributed.

Executive Session

The board moved to closed session at 6:47PM with a motion made by Petefish and seconded by Klepzig.

The board came back to open session at 7:04PM with a motion by Butcher and seconded by Petefish.

The next meeting will be held on August 9th at 6PM in Ashland.

The meeting was adjourned at 7:05PM.

Respectfully submitted,

Cindy Boehlke, Director