

Minutes of the Prairie Skies Public Library District

Board of Trustees Meeting

Date: September 9th, 2025 Location: Pleasant Plains Time 6:00pm

Trustees present: Rachel Kocis, Jon Klepzig, Kevin Kesselring, Jan Davis, Bob Butcher

Trustees absent: Diane Hatcher, Jennifer Petefish

Staff present: Cindy Boehlke, Jennifer Nass

The public hearing for the Budget and Appropriations Ordinance was held at 6PM. No guests were present. A motion was made to accept the Ordinance as presented by Kocis and seconded by Klepzig. A roll call vote was taken.

Roll Call Vote: Aye: Kocis, Klepzig, Kesselring, Davis, Butcher.

Naye: none

Absent: Petefish, Hatcher

The regular board meeting was called to order by Butcher at 6:01PM.

The agenda was adopted in a motion made by Klepzig and seconded by Kesselring. It was approved by all.

The Secretary's Report was accepted on a motion made by Klepzig and seconded by Kesselring. It was approved by all.

The July 2025 and August 2025 financial reports were reviewed and accepted. The board asked for the reports to be formatted differently in the future. A motion to accept the reports was made by Kesselring, seconded by Klepzig. A roll call vote was taken.

Roll Call Vote: Aye: Kocis, Kesselring, Klepzig, Davis, Butcher

Naye: none

Absent: Hatcher, Petefish

The review of the bills was accepted on a motion made by Klepzig and seconded by Davis.

A roll call vote was taken.

Roll Call Vote: Aye: Davis, Kesselring, Klepzig, Kocis, Butcher

Naye: none

Absent: Petefish, Hatcher

The Director's Report was given by Boehlke. She spoke of programming at the library including Garden Club, Magic the Gathering, Inner Frankenstein, and STEM programming along with outreach that Jennifer Nass and Deb Gruen has done.

In unfinished business, tabled financial reports from December 2024, February 2025, April 2025, and May 2025 were discussed and accepted. A motion to accept the outstanding reports was made by Davis, seconded by Kocis. A roll call vote was taken.

Roll Call Vote: Aye: Butcher, Kocis, Klepzig, Kesselring, Davis.

Naye: none

Absent: Hatcher, Petefish

In New Business, Boehlke reported that the IPLAR and the ILLINET reports have been submitted.

Boehlke was appointed to perform an audit of the Secretary's Records. She will look to make sure the minutes, ordinances and resolutions are current and accurately filed. She will also make sure that the By-laws, policies and procedure manuals are up to date.

A discussion was had about our Kanopy account. We currently have a flat rate at \$1,500 that allows patrons up to 25 tickets per month. Our option is to move to a pay per view system that could be less expensive. After discussion, it was decided to remain at the flat rate for one more year with the expectation that usage will rise. We will reevaluate the following year. No motion was made as we were not spending funds.

The Budget and Appropriations Ordinance was passed at the end of the public hearing.

The meeting was adjourned at 6:36pm on a motion made by Davis and seconded by Klepzig.

Respectfully submitted by Cindy Boehlke 9-11-25.