

PRAIRIE SKIES PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
Pleasant Plains Location
September 13, 2022

The public hearing for the Annual Appropriations Ordinance for the year ending June 30, 2023 was opened at 6:00pm. No visitors were in attendance. The public hearing was closed at 6:05pm.

The regular board meeting was called to order at 6:05pm by Jan Davis.

Attendance:

Trustees Present: Jan Davis, Robert Butcher, Diane Hatcher, Jon Klepzig, Rachel Kocis, Kevin Kesselring

Trustees Absent: Jennifer Petefish

Staff Present: Cindy Boehlke, Director; Kelly Greene, Board Clerk; Deb Gruen, Librarian

Visitors: None

Regular Agenda Items:

The Annual Appropriations Ordinance was added to the Agenda at item 5.2. The agenda was approved as amended on a motion by Butcher, seconded by Hatcher.

Approve Previous Minutes:

Minutes from the regular meeting held August 9, 2022 were presented and approved as presented on a motion by Butcher, seconded by Klepzig.

Financial Reports:

Prepared and presented by Kelly Greene for August 2022.

Submit Bills:

Bills submitted for tonight totalled \$7,652.50. Motion to pay the bills as presented on a motion by Klepzig, seconded by Butcher.

Ayes: Davis, Butcher, Hatcher, Klepzig, Kocis, Kesselring Absent: Petefish Nays: 0

Administrators Report:

Boehlke presented the report of Library Statistics for the prior month. Boehlke provided her report of activities at both locations, upcoming events, and staff activities.

- Staff will be leaving for the ARSL conference tomorrow where they will be giving a presentation at the conference.
- The IPLAR report was completed and filed with the State Library.

- The kitchen remodeling project and the Ameren lighting project was completed this month. The Ameren project was \$500 less than estimated due to a change in the rebate incentives.
- Donations received during the Summer Reading Program were delivered to local animal shelters and food pantries.

Committee Reports:

The Personnel Committee met prior to this meeting. The committee reviewed a personnel evaluation for Cindy Boehlke, Director. A motion was made by Klepzig, seconded by Hatcher to approve a 4.7% salary increase for Cindy Boehlke, retroactive to August 1, 2022.

Ayes: Davis, Butcher, Hatcher, Klepzig, Kocis, Kesselring Absent: Petefish Nays: 0

Friends of the Library

No report.

Old Business:

- In accordance with the Per Capita Grant requirements, the trustees reviewed Chapters 7-9 from the Standards for Illinois Public Libraries.
- The Annual Appropriation Ordinance FY2023-02 was presented and approved on a motion by Kocis, seconded by Butcher.

Ayes: Davis, Butcher, Hatcher, Klepzig, Kocis, Kesselring Absent: Petefish Nays: 0

New Business:

- The IPLAR was filed with the Illinois State Library for the period 6/30/22.
- The Election of Officers was held for the fiscal year ending June 30, 2023. On a motion by Hatcher, seconded by Kesseling, the following slate of officers was approved: President - Jan Davis, Secretary – Jennifer Petefish, Treasurer – Bob Butcher.
- Information related to the April 2023 election was distributed to trustees that will be on the ballot: Kocis, Klepzig, and Kesselring will be running for two year terms – Davis, Butcher, and Petefish will be running for four year terms.

Executive Session:

None

The next meeting will be held on October 11, 2022 at the Ashland location starting at 6:00pm.

The meeting was adjourned at 7:16 pm on a motion by Butcher, seconded by Hatcher.

Respectfully submitted,

Kelly Greene
Board Clerk