

Prairie Skies Public Library District Board of Trustees Minutes

Date: December 9, 2025

Location: Ashland

Trustees present: Jennifer Petefish, Diane Hatcher, Kevin Kesselring, Rachel Kocis.

Trustees absent: Jan Davis, Bob Butcher, Jon Klepzig.

Staff present: Cindy Boehlke, Jennifer Nass

The meeting was called to order by Secretary Jennifer Petefish at 6pm.

The agenda was adopted on a motion made by Kesselring, seconded by Hatcher and approved by all.

No guests were present.

The Secretary's report was reviewed and approved on a motion made by Hatcher. It was seconded by Kocis and approved by all.

The financial reports for October and November were reviewed and approved on a motion made by Hatcher. It was seconded by Kesselring.

Roll Call Vote: Aye: Kocis, Hatcher, Petefish, Kesselring.

Naye: None

Absent: Davis, Butcher, Klepzig.

The review of the bills was made and approved on a motion made by Hatcher. It was seconded by Petefish and approved by all.

Roll Call Vote: Aye: Kocis, Hatcher, Petefish, Kesselring.

Naye: None

Absent: Davis, Butcher, Klepzig.

The Director's report included our events, highlighting the Adventure at Tea party with mermaids and pirates.

Under Unfinished business, the Levy was discussed. It had been approved at the November meeting, and no changes were made to the levy. After consulting Kelly Greene, adjustments were made to the budget, but not the levy.

Under New Business, The Annual Statement of Receipts and Disbursements was reviewed and approved with the removal of one line under the Operating Expenses Over \$2,500. It was approved in a motion made by Hatcher, seconded by Petefish and approved by all.

Roll Call Vote: Aye: Kocis, Hatcher, Petefish, Kesselring.

Naye: None

Absent: Davis, Butcher, Klepzig.

The Comptroller's Report was not completed in time. The board approved filing an extension. A motion was made by Kocis, seconded by Kesselring and approved by all.

Roll Call Vote: Aye: Kocis, Hatcher, Petefish, Kesselring.

Naye: None

Absent: Davis, Butcher, Klepzig.

A discussion was had about placing a mailbox at the road for the Pleasant Plains library. We occasionally get mail there and the postmaster is not willing to hold it for us. We must either rent a box at the post office, install a mailbox at the library or the post office will return any mail sent to us. A motion was made to install a mailbox at the library, if an alternative could not be made to forward any mail to the Ashland address. The motion was made by Petefish, seconded by Hatcher and approved by all.

The meeting was adjourned at 6:55pm on a motion made by Hatcher, seconded by Kesselring and approved by all.

The next meeting will be held on January 13th, 2026 in Pleasant Plains.

Submitted 12-10-25 by Cindy Boehlke.