

Minutes from the Regular Meeting
Prairie Skies Public Library District
Ashland Location
October 10, 2023

The regular board meeting was called to order at 6:02 pm by Jan Davis.

Attendance:

Trustees Present: Jan Davis, Jennifer Petefish, Kevin Kesselring, Jonathan Klepzig

Trustees Absent: Rachel Kocis, Robert Butcher, Diane Hatcher

Staff Present: Cindy Boehlke, Director; Kelly Greene, Board Clerk; Samantha Thompson, Librarian

Visitors: None

Regular Agenda Items: The agenda was approved on a motion as amended by Petefish, seconded by Klepzig.

Approve Previous Minutes: Minutes from the regular meeting held September 12, 2023 were presented and approved as amended by Kesselring and seconded by Petefish.

Financial Report:

Prepared and presented by Kelly Greene for September 2023.

Submit Bills:

Bills submitted for tonight were submitted totaling \$6,263.86. Motion to pay bills by Petefish with a second by Klepzig.

Ayes: Davis, Petefish, Kesselring, Klepzig Nay: 0 Absent: Butcher, Kocis, Hatcher

Administrators Report: Boehlke presented the report of Library Statistics for the prior month. Boehlke provided her report of activities at the branches, upcoming events, and staff attendance at workshops in her absence.

- RFPs were published for the solar project and roofing project, as well as the recently approved Appropriation Ordinance.
- Cindy has applied for a grant to digitize our microfilmed newspaper collection and also one for a Family Dinner Project.
- An update was given on the recent ARLS conference she attended.

Committee Reports:

By-Laws and Policy Committee met today prior to the Board meeting and are working on a Paid Leave for All Act Policy.

Friends of the Library

No report.

New Business

None

Old Business

- Advertisements for bids were placed in local newspapers for roofing and solar projects at both locations. One bid was received for the Solar Panel project, from Wind Solar USA. The bid was approved on a motion by Klepzig, seconded by Petefish.

Ayes: Davis, Petefish, Kesselring, Klepzig Nay: 0 Absent: Butcher, Kocis, Hatcher

A bid was also received for the roofing project in Ashland, from HCI Roofing in the amount of \$49,565. This bid was approved on a motion by Klepzig, seconded by Kesselring.

Ayes: Davis, Petefish, Kesselring, Klepzig Nay: 0 Absent: Butcher, Kocis, Hatcher

Executive Session

None

Committees to Meet:

None

The next meeting will be held November 14, 2023 at 6:00pm, in Pleasant Plains.

The meeting was adjourned at 6:34pm on a motion by Petefish, seconded by Klepzig.

Respectfully submitted,
Kelly S. Greene, Board Clerk