

Minutes from the Regular Meeting
Prairie Skies Public Library District
Pleasant Plains Location
September 12, 2023

The Public Hearing for the Annual Budget and Appropriations Ordinance for FY2024 was called to order at 6:00pm. The hearing was closed 6:05pm.

The regular board meeting was called to order at 6:05 pm by Jan Davis.

Attendance:

Trustees Present: Jan Davis, Diane Hatcher, Jon Klepzig, Kevin Kesselring, Robert Butcher, Rachel Kocis

Trustees Absent: Jennifer Petefish,

Staff Present: Cindy Boehlke, Director; Kelly Greene, Board Clerk; Jennifer Nass, Librarian

Visitors: None

Regular Agenda Items: The agenda was approved as amended on a motion by Butcher, seconded by Kesselring.

Approve Previous Minutes: Minutes from the regular meeting held August 8, 2023 were approved as amended on a motion by Kesselring, seconded by Klepzig. Minutes from the regular meeting held June 13, 2023 were approved as amended on a motion by Butcher, seconded by Klepzig.

Financial Report:

Prepared and presented by Kelly Greene for August 2023.

Submit Bills:

Bills submitted for tonight were submitted totaling \$9,707.21. Motion to pay bills by Hatcher with a second by Butcher.

Ayes: Davis, Hatcher, Klepzig, Kesselring, Butcher, Kocis Nay: 0 Absent: Petefish

Administrators Report: Boehlke presented the report of Library Statistics for the prior month. Boehlke provided her report of activities at the branches, upcoming events, and staff attendance at workshops in her absence.

- Cindy attended a meeting of the Long Distance Librarians and she is now the leader of that group.
- A representative came onsite from the Secretary of State and evaluated the records and recommended that paperwork be started to allow disposition of old records.
- Planning for the Summer Reading Program for 2024 has started, following a discussion of the 2023 program.
- An update was given on recent programming and outreach activities.
- Cindy will be attending the ARSL conference September 20-24.

Committee Reports:

None

Friends of the Library

No Report

Old Business

The roof and solar panel projects were discussed for the Ashland location. It was determined to advertise and bid for both the Ashland roofing project and the solar panel project for both locations.

It was also discussed to transfer funds from the general fund to the building maintenance fund to cover the cost of these projects that could be completed prior to the end of the fiscal year. On a motion by Kocis, seconded by Butcher, it was approved to transfer \$60,000 from the general fund to the building maintenance funds.

New Business

The Illinois Public Library Annual Report (IPLAR) was filed.

The Appropriation and Budget Ordinance for FY2024 was approved on a motion by Butcher, seconded by Kocis.

Ayes: Davis, Hatcher, Klepzig, Kesselring, Butcher, Kocis Nay: 0 Absent: Petefish

Executive Session

None

On a motion, the meeting was adjourned at 6:55pm.

The next meeting will be held October 10, 2023 at 6:00pm, in Ashland.

Respectfully submitted,
Kelly S. Greene
Board Clerk